

# Print Shipping Label Sheets 2x4

The shipping label sheets are based on **Avery 8163**:

- <https://www.amazon.com/Avery-Shipping-Printers-Permanent-TrueBlock/dp/B00004Z5SB>

1. From the **Shipping** screen, click on **Print** and then **Shipping Label Sheet 2x4**

The screenshot shows a web application interface for shipping management. At the top, there is a navigation bar with a home icon, 'Orders (7)', 'Shipping (17)', 'Messages (9)', and 'Clients'. Below this is a 'Shipping' section with a search bar and a filter dropdown set to 'Completed (17)'. A dropdown menu is open, showing options: 'Print', 'Add tracking', 'Mark as shipped', 'Invoices', 'Invoices & Mark Shipped', 'Address Labels', 'Barcode Labels', 'Packing Slip', 'Patient Labels', and 'Shipping Label Sheet 2x4'. A green arrow points to the 'Shipping Label Sheet 2x4' option. Below the menu is a table with columns for checkboxes, stars, order numbers, and client names. The table data is as follows:

			Client
			Care Dental
			Care Dental
			Care Dental
			Care Dental
			Care Dental
<input checked="" type="checkbox"/>	☆	2564	Care Dental
<input checked="" type="checkbox"/>	☆	2251	Desert Smile
<input checked="" type="checkbox"/>	☆	2255	Desert Smile
<input checked="" type="checkbox"/>	☆	2261	First Hill Dental Care
<input checked="" type="checkbox"/>	☆	2272	Sunset Dental

At the bottom, there is a 'Page size: 10' dropdown menu.

2. From the print menu, be sure to select **Portrait** and set the **Margins** to **None**.

